



## Orlando School of Music Withdrawal Form

Today's Date \_\_\_\_\_

As stated in our policies and procedures, to discontinue any lessons, 30 Days notice from the first of the month must be given. (please print clearly)

Lesson Day \_\_\_\_\_

Lesson Time \_\_\_\_\_

Instructor Name \_\_\_\_\_

Instrument \_\_\_\_\_

School : \_\_\_\_\_ Waterford Lakes \_\_\_\_\_ Avalon Park

Student Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

Reason for Withdrawing \_\_\_\_\_

\_\_\_\_\_

Do you plan to return to the school? \_\_\_ If so, approx month/date if known \_\_\_\_\_

\_\_\_\_\_  
Signature Parent/Guardian or Adult Student

(Internal use only)

Date received \_\_\_\_\_ Last day of Lessons \_\_\_\_\_

Cancelled on Authorize.net date \_\_\_\_\_ By \_\_\_\_\_

Noted/Canceled on Master Schedule date \_\_\_\_\_ By \_\_\_\_\_

Noted/Cancelled on FileMaker & Paytracker date \_\_\_\_\_ By \_\_\_\_\_